

In our Lab [Configuring AIP Label](#), we chose User Permissions

In this lab you will demonstrate using the option Set Permissions

1. From Microsoft Admin 365 Center select **Settings**
2. Under **Settings** select **Settings** . Select **Microsoft Azure Information Protection**.
3. Select **Manage Microsoft Azure Information Protection Settings**
4. Select **Advanced Features** then click on **Add New Label**
5. Click in the Label Name box and type **Protecting credit card info**
6. For the description type **Protecting credit card information**
7. Scroll down leaving the color as is
8. Click **Protect** under **Set Protection for documents and Emails containing this label**
9. Under **Users** click on **Add Permissions**. Scroll down and select **Browse directory**. Scroll down and click on **Alex** and **Alan**. Click on **Select**.
10. Under the **Add Permissions** section click on **custom** to select a custom permission
11. Leave the permission as is and click on OK
12. Scroll down and under **File Content Expiration** choose **Days** and type **7**.
13. Keep scrolling down then click on OK.
14. Scroll down and turn on **Documents with this label have a watermark**
15. Scroll down and in the watermark text box type **Classified**
16. Scroll down leaving the all the watermark settings as is.
17. Under **conditions for automatically applying this label**, select **Add a newCondition**.
18. Under **Choose an Industry** click on **Financial**
19. Scroll down and select **credit card number**
20. Under minimum number of occurrences type **2**
21. Scroll down once then click on Save, click on OK.
22. Scroll. Under **Enter notes for internal housekeeping** type **All credit card info needs to be protected**. Press Enter.

23. Scroll down then click on **Save**, then click on **OK**.

Applying a policy using the label.

1. Select **Policies, Add New Policy**

Policy Name : Credit card protection policy

Description: Protect credit card info

2. Click on **Select which users or groups get this policy**
3. Click on **Users and Groups**
4. Scroll down and select The **AC** group
5. Click on Select then click on **OK**
6. Scroll down then click on **Add and Remove labels**
7. Select your label **Protecting credit card info**. Then click on **OK**
8. Scroll down to turn on **All documents and emails must have a label (applies automatically or by users)**
9. Also turn on **Users must provide justification to set a lower classification label, remove a label or remove a protection**
10. Scroll down to turn on the **Do not forward Button to the outlook ribbon**
11. Also turn on the **make the custom permissions option available for users**
12. Scroll down to the end of the list then click on **Save**
13. Click on **OK**
14. Scroll down once then close the policy Window.
15. Close the **Azure Information protection** page in the address bar

End